ORGANISATIONAL DEVELOPMENT WORK PLAN: five-year plan

Organisation: **McNab Park**
Developed by: **Kim Mitchell**
Date: **04-May-25**

Board Structure

1. Follow the board constitution & bylaws
2. Update board governance and roles and responsibilities for the positions on the board
3. Update and follow the roles and responsibilities for the different committees – highly recommended that one board member sit on each committee.
4. Update and review all job descriptions for all employees with all employees.
5. Review and update is necessary the mission statement, goals and objectives

Fundraising

Promotion & Sponsorship

1. Promote the park
2. As items around the property deteriorate research the most cost effective way to replace. Most items there can have on going sponsorship. Give options ex: 1 year for x amount or 5 years for x amount.
3. Think outside the box most things can be sold without it looking like it.

Key

	Research and planning stage
	Implementing stage
	Ongoing every year
	Complete

Renovations and Maintenance of buildings

PRIORITY	OUTCOME	WHO	RESOURCES	TIMEFRAME									
				YEAR 1 2025		YEAR 2 2026		YEAR 3 2027		YEAR 4 2028		YEAR 5 2029	
1. Replace Showers for campgrounds	Build new showers for campers	Board, Manager and local contractors	Continue to work on grants and other funding as the project starts										
2. Paint floor	Paint floor in change rooms at the pool. Fix and paint the paddling pool	Board, Manager	Time and money Research the best replacement. Also research the best price. Look for outside funding										
3. Clubhouse lighting • **Lighting in the kitchen is done, but lighting in the washrooms & main area need to be replace**	Change lighting the vaulted area of the clubhouse and the washrooms to more efficient lighting	Board, Manager & volunteers	Time and money find as much donated then make a plan to buy the rest at the best price possible										
4. Golf Cart Sheds	Build more golf cart storage sheds	Board, Manager & volunteers	Time and money find as much donated then make a plan to buy the rest at the best price possible										
5. Cart Paths	Maintain created Cart Paths for the entire golf course	Manager, volunteers and local Donations	Ask to borrow equipment and volunteers to spread gravel that is donated										

Grounds

PRIORITY	OUTCOME	WHO	RESOURCES	TIMEFRAME									
				YEAR 1 2025		YEAR 2 2026		YEAR 3 2027		YEAR 4 2028		YEAR 5 2029	
1. Paint fence around mini golf	Paint fence around mini golf & Mini golf	Board, Manager volunteers	Donation of digging holes from Garth										
2. Expand Campsites	Create more campsite in the park	Board, Manager & volunteers	Time and money. Create a plan to increase campsites										
3. Up keep of trees and brush area	Remove and up keep trees and brush areas both on the course and on the rest of the grounds	Board, Grounds Keeper, Manager & volunteers	Work Bees. Make work bee with volunteers to help clean the ground at the spring every year.										
4. Wood Storage	New Fire wood storage	Manager, Board	Time to source materials										

Equipment

PRIORITY	OUTCOME	WHO	RESOURCES	TIMEFRAME									
				YEAR 1 2025		YEAR 2 2026		YEAR 3 2027		YEAR 4 2028		YEAR 5 2029	
1. New golf carts for the golf course	Two new golf carts every two years (Maintaining stock)	Board & Manager	Shop around for the best price and fundraise for the money. About $5,000 each										
2. New to us fairway mower	Look into a 2nd fairway mower	Manager & maintenance Committee	Source out, buy and replace. Find funds										
3. Replace flags and poles	Get 9 flags and pole every 3 years	Manager	Source out, buy and replace. Find sponsors										
4. Replace Liner	Replace liner in the & change fence in between the pool & Paddling pool	Manager & Board	Source out, buy and replace. Find funds										
5. Replace Equipment in pool house	Replace equipment in the back pool room to fix leaks & change the outer fence	Manager & Board	Source out, buy and replace. Find funds										
6. Replace Liner	Replace liner in the pool lay turf, back room and change fence	Manager & Board	Source out, buy and replace. Find funds										

PRIORITY	OUTCOME	WHO	RESOURCES	TIMEFRAME									
				YEAR 1 2025		YEAR 2 2026		YEAR 3 2027		YEAR 4 2028		YEAR 5 2029	
7. Greens mower	Look into a new greens mower 2026 price is $83,250	Manager & Board	Source out, buy and replace. Find funds										
8. Rough mower	Look into a new to us rough mower price range $45,000-$65000	Manager & Board	Source out, buy and replace. Find funds										
9. Replace Tee-off signs	Get designs & quotes for the tee signs	Manager & Board	Source out, buy and replace. Find funds										

Future Plans

Aging Infrastructure

1. Irrigation pipes and system
2. Green tanks
3. Water lines in the OG campsites
4. Pumps for irrigation

Planning for future expenses

1. The pool line in 15-20 years
2. Kitchen equipment
3. New golf course equipment
4. New golf carts
5. New shop

   Plan to put money away every year for these plans