MCNAB REGIONAL PARK AUTHORITY

Board meeting

Monday, January 17th, 2022

Present: Rick Haussecker Michael Brost, Maria Strasser, James Gerspacher, Wendy Tyacke, Sheila Finlayson
Staff: Kim Mitchell
Regrets: Kelly Gerspacher, Arnie Boyko & Bill Sproule

Call to order at 7:00 PM

1. **Adopt the agenda Maria/Rick**
2. November 15th, 2021 Meeting Minutes. James had questioned how much the campground design cost the park. Kim said there has not been a bill yet. James also wanted to know where the financials went for review. Kim said HSA. **Motion to adopt November 15th, 2021 Meeting Minutes as read and amended Maria/James**
3. Reports
    a. Financial Statement Kim went through the income statement Dec 31st, 2021. **Motion to adopt the financial statement Rick/Sheila**
    b. Cheque run October 31st – December 31st **Motion to adopt the Cheque run Sept 14th – December 31st, 2021 Mike/Maria**

    Park Manager – Kim gave her report attached
4. Old Business
    a. Land for town – the land has been transferred back to the town. Kim said that the sewer line for the north side of the campsites is hooded up to the old sewer line from the old shop that was on that property. Kim will write a letter making the town aware of this and inquiring who is responsible for fixing it when the land is sold.
    b. Insurance Claim – Is done and in the pool account
5. New Business
    a. Staffing – the board went through all the job descriptions. Kim will post the grounds Supervisor position by the end of January and do interviews and hire before the next board meeting in March. The rest of the job posted will be done in March and hired at the end of April.
    b. Campgrounds – went over the design. James would like to move the swale and have more site on the south side of the road. Kim will ask Garth to do 2 more designs one with no sites and not touching the swale and one with the extra sites James wants. Also want to remove the road in the trees and the extra road to the sites on the north end.
    c. Gator – DJ Fitch called in and explained the quote and pictures. **Motion to buy the parts on the quote to fix the Gator. Rick/James** The board would like to offer DJ a membership or ten pack for his work as it is really appreciated.
    d. Dog Park – Mike told the board that the planned dog park location is in the open area between Friesen's and # 8.
    e. Kim said that Katelynn Ochitwa said she would like to join the board and would be coming to the March meeting. Kim will get a letter from the town to have her appointed.

6. Next meeting March 21st, 2021
7. Adjournment by Mike at 8:30pm